



A Unit of Sri Adichuchanagiri Shikshana Trust ®  
**BGS INTERNATIONAL PUBLIC SCHOOL**  
Sector-5 Dwarka New Delhi-110075

## School Safety Committee SCHOOL DISASTER MANAGEMENT COMMITTEE 2025-2026

Sr.No	Name	Designation	Post
1	Ms. Punam Gupta	Principal	Chairperson
2	Mr. Nitesh Kumar	P.E.T	Vice - Chairperson
3	Ms. Monika Batra	D.E.Nominee-I	Member
4	Dr. Manoj Kumar	Doctor	Parent Member
5	Mr. Naveen	Fire Officer	Parent Member
6	Ms. Meetali Singhal	Coordinator	Teacher Member
7	Ms. Chitra Chakravarty	Coordinator	Teacher Member
8	Ms. Ambuj Malhotra	Coordinator	Teacher Member
9	Ms. Seema Bharadwaj	Coordinator	Teacher Member
10	Ms. Rinku Dagar	Class Representative	Teacher Member
11	Ms. Abha Mahajan	Class Representative	Teacher Member
12	Ms. Jyoti Srinivas	Class Representative	Teacher Member
13	Ms. Nayak Manisha Sharma	Class Representative	Teacher Member
14	Ms. Ritu Singh	Class Representative	Teacher Member
15	Ms. Sukanksha Chawla	Class Representative	Teacher Member
16	Ms. Komal Sharma	Class Representative	Teacher Member
17	Ms. Anupama Jha	Class Representative	Teacher Member
18	Ms. Abha Kumar	Class Representative	Teacher Member
19	Ms. Devika Gandhi	Class Representative	Teacher Member
20	Ms. Sakshi Virmani	Class Representative	Teacher Member
21	Mr. Gaurav	Class Representative	Teacher Member
22	Ms. Anita Sharma	Sports Representative	Teacher Member
23	Mr. Rajeev Kumar Dahiya	P.E.T	Teacher Member
24	Mr. Narender	Coach	Teacher Member

## EMERGENCY NUMBERS

<b>Sr.No</b>	<b>Services</b>	<b>Numbers</b>
1.	Police	100 / 112
2.	Fire	101
3.	Ambulance	102 / 108
4.	Anti-Poison	1066
5.	CATS	1099
6.	Women's Helpline	1091
7.	Disaster Management(Govt Of NCT)	1077
8.	Centralized Helpline NDMA	1078
9.	Traffic Police	1095
10.	Child Helpline	1098
11.	Youth Helpline	10580 / 180011688
12.	Dy. Commissioner of Police (Missing Person)	1095
13.	Ayushman Hospital Sec-10 Dwarka New Delhi	011-49495566
14.	Aakaash Hospital Sec-3 Dwarka New Delhi	011-61388888
15.	Directorate Of Education SW-B New Delhi	011-25321252

# SCHOOL DISASTER MANAGEMENT PREPAREDNESS

1. Regular awareness meeting are conducted.
2. All staircases are marked with exit sign.
3. 135 CCTV cameras have been installed.
4. Separate stores for separate labs.
5. Electric areas are fenced and demarked.
6. Enlaces to terrace are locked, sufficient exit areas.
7. Communication system installed both outside and inside.
8. Fire extinguishers installed.
9. First aid boxes in all staffrooms and infirmary.

## Materials available:

1. Fire extinguishers
2. Thick ropes
3. Wheel chair
4. Evacuation plan
5. School Disaster Management Committee
6. Siren
7. Sign boards

## JUNIOR BLOCK

Building wise Detail:

Building Name: Junior Block

Floor	No. of Room	No. of Classroom	Age Group of Students	Type of Roof Construction	Age Building(yrs.)
Ground	9	8	3-4	RCC	22
First	9	8	5-6	RCC	22
Second	10	8	7-8	RCC	22
Third	9	8	9-10	RCC	22

## SENIOR BLOCK

Building wise Detail:

Building Name: Senior Block

Floor	No. of Room	No. of Classroom	Age Group of Students	Type of Roof Construction	Age Building
Ground	6	5	13-14	RCC	22
First	10	8	14-15	RCC	22
Second	10	8	11-17	RCC	22
Third	7	3	16-17	RCC	22

## DETAILS OF OPEN SPACES

S.No	Type of open Space	Approx. size (LXB)	Accessibility from the road
Play ground with swings	Turf court	23X20 mts	Adjacent to main road
Cricket/Football field	Turf court	90X60 mts	Adjacent to main road
Basketball court	Concrete	30X28mts	Adjacent to main road
Assembly Ground	Turf	90X60 mts	Adjacent to main road

### Team I

## SCHOOL DISASTER MANAGEMENT COMMITTEE

S.No	Name	Designation	Contact No.	
			Office	Residence
1	Ms. Punam Gupta	Principal	45629822	9811953777
2	Ms.Meetali Singhal	Coordinator	45629822	9910259978
3	Ms.Ambuj Malhotra	Coordinator	45629822	9891330045

### Team II

## AWARENESS GENERATION TEAM

S.No	Name	Designation	Contact No.	
			Office	Residence
1	Ms. Chitra Chakravarty	Coordinator	45629822	9818782456
2	Ms. Seema Bharadwaj	Teacher	45629822	9810472420
3	Ms. Gunjan Sachdeva	Art Teacher	45629822	9810822811

### Team III

## WARNING AND INFORMATION DISSEMINATION TEAM

S.No	Name	Designation	Contact No.	
			Office	Residence
1	Ms. Anupama Srivastava	Teacher	45629822	9958955550
2	Mr. Narender	Coach	45629822	9654271636
3	Ms. Richa Bahuguna	Teacher	45629822	9871969920

### Team IV

## EVACUATION TEAM

S.No	Name	Contact Number
		Office
1	All class Teachers	011-45629822
2	Disaster Management leaders	011-45629822
3	Class Prefects	011-45629822

### **Team V**

## SEARCH AND RESCUE TEAM

S.No	Name	Contact Number
		Office
1	Sports Teachers	011-45629822
2	Coaches	011-45629822
3	House Captains	011-45629822

### **Team VI**

## FIRST AID TEAM

Sr.No	Name	Designation
1	Dr. Manoj Kumar	Doctor
2	Ms. Priyanka	Nurse
3	Medical Students of Class XI & XII	

### **Team VII**

## FIRE SAFETY TEAM

Sr.No	Name	Designation	Contact Number	
			Office	Residence
1	Mr. Om Prakash	Teacher	45629822	9540193820
2	Mr. Rajesh Kumar Kalra	Teacher	45629822	9818383633
3	House Captains Sports Captain Discipline Coordinators			011- 45629822

### **Team VIII**

#### SITE SECURITY TEAM

Sr.No	Name	Designation	Contacts no.	
			Office	Residence
1	Mr. Arvind Sazawal	Estate Officer	45629822	9899534829
2	Mr. Rajesh Kanojiya	Admin Officer	45629822	9899229098
3	Sports Captains House Vice Captains			011- 45629822

### **Team IX**

#### BUS SAFETY TEAM



S.No	Name	Designation	Contacts no.	
			Office	Residence
1	Ms. Vibha Sharma	Transport Coordinator	011-45629822	9958829927
2	Mr. Rajesh	Transport In-charge	011-45629822	8882225146
3	All Helpers		011-45629822	

### **Team X**

## TEAM FOR STUDENTS WITH SPECIAL NEEDS

S.No	Name	Designation	Contacts no.	
			Office	Residence
1	Ms. Druti	Special Educator	45629822	8860210685
2	Ms. Renu Kiroriwal	Special Educator	45629822	9968412450
3	Ms. Palak Sharma	School Counselor	45629822	9718042260